

Law Offices of
JULIANNE M. HOLT
Public Defender

Thirteenth Judicial Circuit of Florida
Fifth Floor
700 East Twiggs Street
P.O. Box 172010
Tampa, Florida 33672-0910

ATTORNEY APPLICANT QUESTIONNAIRE

Application of: _____ Florida Bar No.: _____
_____ Florida Bar File No: _____
_____ Other State Bar No.: _____
(full legal name)

I. Record of Admission of Law Practice

A. Are you currently an active member in good standing of The Florida Bar?
_____ Yes _____ No

B. Date of admission to practice law in Florida: _____

C. Law practice admission in other states:

State	Date of Admission	Membership No.
_____	_____	_____
_____	_____	_____

D. All Federal Courts in which you have practiced:

II. Record of Professional Ethics and Competence

A. List all instances of discipline in which the sanction imposed was a public reprimand or greater. Include (1) title of the disciplinary action; (2) agency identification number; (3) nature of charge; (4) nature of sanction; (5) date sanction was imposed; and (6) date sanction was terminated. For each of the above instances, attach copies of the charging document, dispositive pleadings and any appellate opinions.

- B. List all disciplinary complaints currently pending against you. Include (1) title of the disciplinary action; (2) agency identification number; (3) nature of charge; and (4) a copy of the charging document.

- C. Explain any malpractice claims made against you or against your firm which relate to you, which have resulted in a lawsuit filed, settlement paid or appointment of an attorney by the malpractice carrier to defend you or your firm.

- D. List and explain all cases in which your competence was raised as a basis for a new trial or reversal of conviction.

- E. List and explain all cases in which your conduct was adversely commented upon by the court or determined to be error whether harmless or not.

- F. List all contempt proceedings brought against you as counsel. Include (1) style of the proceedings; (2) nature of charge; (3) nature of sanction; (4) date sanction was imposed. For each instance, attach a copy of the charging document, dispositive pleadings and any appellate opinions.

G. Have you ever been reprimanded, demoted, disciplined, placed on probation, suspended, cautioned or terminated by an employer as result of your alleged consumption of alcohol, prescription drugs or illegal use of drugs? ____ If so, please state the circumstances under which such action was taken, the name(s) of any persons who took such action, and the background and resolution of such action.

H. Have you ever been formally reprimanded, demoted, disciplined, cautioned, placed on probation, suspended or terminated by an employer? ____ If so, please state the circumstances under which such action was taken, the date(s) such action was taken, the name(s) of any persons who took such action, and the background and resolution of such action.

I. Have any of your current or former co-workers, subordinates, supervisors, customers or clients ever filed a formal complaint or accusation of misconduct against you with any regulatory or investigatory agency, or with your employer?__ If so, please state the date(s) of such formal accusation(s), and the specific formal accusations(s) made, and the background and resolution of such action(s).

J. In the past year, have you failed to meet any deadline imposed by court order or received notice that you have not complied with substantive requirements of any business or contractual arrangement? ____ If so, please explain in full.

K. Are you currently the subject of an investigation which could result in civil, administrative or criminal action against you? ___ If yes, please state the nature of the investigation, the agency conducting the investigation and the expected completion date of the investigation.

L. Has a complaint about you ever been made to the Florida Bar? If so, give date, describe the complaint and its resolution.

M. Has there ever been a finding of probable cause or other citation issued against you or are you presently under investigation for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association, or other professional group? If so, give the particulars.

N. Have you ever been suspended from any State Bar for failure to comply with the professional standards from that jurisdiction; *i.e.*, failure to pay bar dues, failure to maintain continuing legal education obligations; failure to respond to bar inquires, etc.

O. Are you current with your Florida Bar dues? Please provide proof of payment.

P. Please provide your current CLER cycle dates and your total General hours and Ethics hours earned during this cycle.

Q. Have you ever been reprimanded and/or received suspension from practice because of a complaint and/or failure to comply with office policies.

Name Address

City, State, Zip Phone No.

B. Judicial References

1. _____
Name Address

City, State, Zip Phone No.

2. _____
Name Address

City, State, Zip Phone No.

C. Other Professional/Personal References

1. _____
Name Address

City, State, Zip Phone No.

2. _____
Name Address

City, State, Zip Phone No.

IV. Involvement in the Area of Criminal Law

A. Please describe in detail your daily involvement in the area of criminal trial law:

B. Criminal Trials, State and Federal. Please begin by listing your 10 most recent trials in reverse chronological order. (For example, case 1 should be your most

recent, case 2 your second most recent, etc.)

A “trial” shall be defined as: substantially preparing a case for court; offering testimony or evidence (or cross-examining the evidence presented by the prosecution) in an adversarial proceeding before a trier of fact; and submission of a case to the trier of fact for determination of the ultimate fact of guilt or innocence.

Cases which result in dismissal of charges by the court upon a motion for judgment of acquittal at the close of the prosecution’s case or thereafter shall be counted as a trial.

1. Title of Case: _____

Case Number: _____ Jury or Non-jury (circle one)

Court: _____ Felony or Misdemeanor (circle one)

Judge: _____

Approximate Number of Days in Trial: _____

Which Party Did You Represent:

Explain in Detail Your Role (including whether you acted as lead or co-counsel and what percentage of the trial you conducted):

Nature of Offense or Proceeding:

Stage at which trial was concluded (submitted to trier of fact or otherwise): _____

Date of Conclusion (Month and Year): _____

Ultimate Outcome and/or Result: _____

Name(s) of Co-Counsel: _____

Name(s) of Opposing Counsel: _____

2. Title of Case: _____

Case Number: _____ Jury or Non-jury (circle one)

Court: _____ Felony or Misdemeanor (circle one)

Judge: _____

Approximate Number of Days in Trial: _____

Which Party Did You Represent:

Explain in Detail Your Role (including whether you acted as lead or co-counsel and what percentage of the trial you conducted):

Nature of Offense or Proceeding:

Stage at which trial was concluded (submitted to trier of fact or otherwise): _____

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Date of Conclusion (Month and Year): _____

Ultimate Outcome and/or Result: _____

Name(s) of Co-Counsel: _____

Name(s) of Opposing Counsel: _____

C. Memorandum/Brief Example.

Please enclose a copy of a criminal trial court memorandum or brief prepared and filed by you within the 3 year period immediately preceding application.

V. Approved Continuing Legal Education Credits Earned

A. Seminars or Courses Attended

ATTORNEY-CLIENT Privilege Applies

Telephone(813)272-5980 • Suncom 543-5980 • E-mail Address pd13@pd13.state.fl.us

<u>Title</u>	<u>Sponsor</u>	<u>City/Date</u>	<u>Hours</u>	<u>Course #</u>
1. _____				
2. _____				
3. _____				
4. _____				
5. _____				
6. _____				
7. _____				
8. _____				
9. _____				
10. _____				
			Total:	_____

B. Lecture or Panelist Presentations

<u>Title</u>	<u>Sponsor</u>	<u>City/Date</u>	<u>Hours</u>	<u>Course #</u>
1. _____				
2. _____				
3. _____				
4. _____				
5. _____				
			Total:	_____

I affirm that all information provided in this Attorney Questionnaire is true and correct to the best of my knowledge.

Applicant's Signature

Date